1. Assessed employee performance and developed improvement plans.
2. Submitted loan applications to loan underwriter for verification and recommendation.
3. Consulted with representatives of regulatory agencies to complete accurate filings and uphold strict compliance.
4. Reviewed more than [Number] financial statements per [Timeframe].
5. Funded [Type] initiatives by cultivating strong partnerships and stockholder relationships.
6. Enhanced branch production rates by handling staff conflicts, evaluations, hiring/termination processes, coaching employees on company protocol and payroll operations.
7. Identified and capitalized on community business opportunities with effective networking.
8. Evaluated [Type] applications against outline specifications to approve, reject or recommend adjustments files.
9. Engaged employees in business processes with positive motivational techniques.
10. Produced [Type] and [Type] reports outlining financial data to assist management with making strategic plans and operational decisions.
11. Resolved escalated customer issues and boosted retention rates by [Number]%.
12. Reviewed and edited loan agreements to promote efficiency and accuracy.
13. Boosted revenue by $[Number] and grew sales team from [Number] to [Number] personnel during [Timeframe].
14. Recruited, interviewed, hired and trained [Number] employees and implemented mentoring program to promote positive feedback and engagement.
15. Assessed budget plans and present costs to forecast trends and recommend changes.
16. Recommended loan approvals and denials based on customer loan application reviews.
17. Uncovered and resolved strategic and tactical issues impacting sales management and business operations.
18. Protected company assets with strategic risk management approaches.
19. Met deadlines by proactively managing individual and team tasks and implementing [Type] processes.
20. Maintained confidentiality of bank records and client information to prevent mishandling of data and potential breaches.